



## Change of Registered Pharmacist Name

### 1. General Instructions

- Registered Pharmacist has to renew and then apply for Change of Name.
- Use KSPC-E form for Renewal. Click <https://kspcdic.com/renewals>

### 2. Eligibility:

1. Pharmacists who have registered with Karnataka State Pharmacy Council only can apply.
2. Validity of Registration must be upto date.

### 3. Fees (Refer Notifications on [www.kspcdic.com](http://www.kspcdic.com))

Fee can be directly remitted to the following account by NEFT / Net Banking (Credit & Debit Card)

For each qualification Rs.700/- + Rs.200/- E-Certificate charges	
<b>Account Name:</b> "Karnataka State Pharmacy Council" Account Type: Savings Bank Account No. : 52117060304 Bank Name: State Bank of India Branch: Vijayanagar II Stage IFSC Code: SBIN0040231	

**Note:** If payment is made by NEFT, the Counter foil of the payment remitted to KSPC account should be uploaded.

### 4. Scan and keep ready the following original documents before filling the application form:

Sl.No	Particulars	Details
a.	KSPC original Registration Certificate	Scan and upload original KSPC Registration Certificate
b.	Affidavit for Change of Name	Affidavit from 1 <sup>st</sup> Class Judicial Magistrate on Rs.20/- Non Judicial Bond Paper with seal and signature authenticating change of name.
c.	Proof of Change of Name	Affidavit from 1 <sup>st</sup> Class Judicial Magistrate / Court Order / Gazette Notification / Marriage Certificate & Paper Advertisement
d.	Affidavit for Change of Parent/s Name	Affidavit from 1 <sup>st</sup> Class Judicial Magistrate on Rs.20/- Non Judicial Bond Paper with seal and signature / Deed of Adoption / Court Order / Gazette Notification / & Paper Advertisement authenticating parents name.
e.	Proof for Change of Parent/s Name	Affidavit from 1 <sup>st</sup> Class Judicial Magistrate / Deed of Adoption / Court Order / Gazette Notification / & Paper Advertisement.
f.	Photo	Scan and upload the recent passport size colour photo which white background only (jpg, jpeg, png). ( <b>Note: Profile photo will be rejected.</b> )
g.	Signature	Sign, Scan and upload your signature in BLACK ink only on white background. (jpg, jpeg, png).
h.	Aadhar Card	Upload Original card issued by Government of India.

### Submission of Originals - As mentioned in Sl. No. 4(a)

**Application Form** - Print the copy of the auto generated Application Form sent to your mail sign (in BLACK ink only) and send Original KSPC Registration Certificate along with 15" \* 11" size self-addressed (Capital letters only) non-terable cloth lined cover to KSPC office for verification within 7 working days.

ALSO MENTION ON COVER **"ONLINE APPLICATION FOR CHANGE OF REGISTERED PHARMACIST NAME"**

**Note:**

1. Retention of Name in the register - Renew every year before 31st of March as per Sec.34 of the Pharmacy Act, 1948.
2. The council is nowhere responsible for any wrong information provided by the pharmacist and deviations from the original certificates. Please ensure proper filling of the application before submission